



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB# 09142021 Facilities – Cherokee ES Marquee Sign**

**DEADLINE: September 14, 2021 at 11:00 AM, Central Time**

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. It is recommended that interested bidders visit [Cherokee ES](#) at the location listed below prior to September 8, 2021.

Cherokee ES  
3061 Kimball Ave., Memphis, TN 38114

Principal Smith  
901-416-5028

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to: Kim Carpenter [carpenterk@scsk12.org](mailto:carpenterk@scsk12.org) by 2:00PM/CST on September 8, 2021. Subject line of email shall read “Questions –IFB#09142021 *Cherokee ES Marquee Sign*”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, verbal questions will not be answered. Failure to adhere to this requirement may subject the respondent to immediate disqualification. All questions and answers will be posted as an addendum on Procurement’s website at the end of the business day on September 10, 2021 by 4:00PM.

Bids **MUST** be delivered to SCS Procurement Services Department at 160 S. Hollywood St., Room 126, Memphis, TN 38112 on September 14, 2021 no later than 11:00 AM CST.

### IMPORTANT DATES:

Bid Release	August 31, 2021
Questions or Requests Due	September 8, 2021 @2:00 pm
Questions and Answers Posted	September 10, 2021@4:00 pm
Bid Due / Bid Deadline	September 14, 2021@11:00 am

Procurement Services  
Shelby County Schools